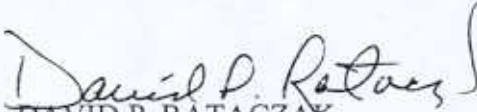


<b>ARIZONA</b> Department of Emergency and Military Affairs  <b>POLICY LETTER</b>	<b>POLICY LETTER NO. 70.01</b>	
	<b>DATE 7 JUL 99</b>	<b>OPR DEMA/JP-P</b>
<b>SUBJECT:</b> Department of Emergency & Military Affairs - Policy on Loss Control	<b>REGULAR POLICY LETTER DISTRIBUTION (POLICY LETTER 10.01)</b>	

1. In recognition of the responsibility of the management of the Department of Emergency & Military Affairs (DEMA) to establish procedures for the prevention of employee accidents, this State Loss Control Program has been developed.
2. Our objectives are to provide to the best of our ability:
  - a. An accident and injury free work environment.
  - b. Protection of the general public.
  - c. Reduction of costs associated with accident and other losses.
  - d. Greater efficiency through the control of unintentional interruptions.
3. The achievement of these objectives is based upon good planning and making sure safety is an integral part of day to day operations and work procedures. This can only be accomplished if all personnel take an active interest and participate in the Loss Control Program and abide by the rules and regulations outlined in the Occupational Safety and Health Act, Local, State and Municipal Safety and Health Acts, Local, State and Municipal Safety and Health regulations and the DEMA Loss Control Program.
4. The efficiency of any department can be measured directly by its ability to control unnecessary loss. An accident resulting in personal injury, property damage or equipment loss represents needless waste. It is imperative that all managers and supervisors recognize their responsibility to control these losses and that they take all necessary actions to do so. Their performance in this regard will be measured along with their overall performance.
5. It is my earnest request that all employees of DEMA devote their serious attention toward making this program an integral part of day to day business operations.

  
 DAVID P. RATA CZAK  
 Major General, AZ ARNG  
 The Adjutant General